

# NDIPHIWE SILEKWA

**0006291090089**

3195 Ndondo Square Cala 5455

0604372337 | akhanyasilekwa048@gamil.com

## EXPERIENCE

- **LIQUOR CITY**

*01 March 2020 - Dec 2021*

Cashier

- **NOKWAZI JUNIOR SECONDARY SCHOOL**

*March 2023 - August 2024*

Assistant Admin Clerk and ECD Practitioner

**DUTIES :**

- Accurately enter student and staff data into the school's database.
- Assist with scheduling classes, meetings and events.
- Order and maintain office supplies, educational materials and equipment.

- **La Aura Sports Bar & Lounge**

*16 Jan 2025 - 28 Febr 2025*

Payout Clerk

## EDUCATION

- **RONDEBULT SECONDARY SCHOOL**

*2019*

Matric/Grade 12

- **IKHALA TVET COLLEGE**

*2022*

PUBLIC MANAGEMENT

N4

## REFERENCE

- **Miss Ntombi Nkutha - "Liquor city "**

Manager

0765005844

- **Mr Mpendulo Buti - "NOKWAZI JUNIOR SECONDARY SCHOOL "**

Principal

0607998106/0605440672

- **Miss Sandisa - "La Aura Sports Bar and Lounge "**

Supervisor

0810702472