

PHUTI PRUDENCE MANYANE

PRETORIA, GAUTENG| 079 413 7502| prudencephuti0@gmail.com

PROFESSIONAL SUMMARY

Motivated Bachelor of Arts in Law graduate with strong administration, research, and communication skills. Quick learner, computer literate, and committed to professionalism, ethics, and teamwork. Seeking an entry-level, internship, or learnership to apply academic knowledge and grow within the public and private sector.

EDUCATION

Bachelor of Arts in Law| University of Pretoria| 2026

- **Key Modules:** Constitutional Law, Statutory Interpretation, Contract Law

Grade 12/Matric| Mmakgabo Secondary School| 2021

- **Subjects:** English FAL, Sepedi HL, Tourism, Economics, Business Studies, Mathematical Literacy, Life Orientation

KEY SKILLS

- Verbal and Written communication
- **Computer:** MS Word, Excel, PowerPoint, Email, Internet research
- **Research:** Legal research, report writing, data collection
- Problem-solving, time management, teamwork, attention to detail
- **Administration:** Filing, data capturing

ACADEMIC PROJECTS

- **Ready for Work Programme (University of Pretoria, 2024)-** Gained workplace readiness skills
- **Legal Research Project (Law of Delict, 2025)**

REFERENCES

Available upon request