

Lethabo Sophie Madigwe

122 Capricorn street, Mashimong, Tembisa, 1632

0677466748 | lethabomadigwe35@gmail.com

Objective

To secure a position where I can utilise my customer service, sales, and communication skills while contributing to the company's success. I am eager to learn, grow professionally, and deliver excellent customer service.

Experience

- Clientele** 2023 - 2025
Telesales Agent
Contacted potential clients to promote and sell insurance products.
Achieved monthly sales targets and contributed to team performance.
Provided professional customer service and addressed client enquiries.
Explained insurance products, benefits, and policy details to customers.
Maintained positive client relationships and provided after-sales support.
- Ackermans** 2025 - 2026
Shop Assistant
Assisted customers with product enquiries and purchases.
Provided friendly and professional customer service.
Operated the cash register and processed customer payments.
Replenished shelves and maintained neat product displays.
Assisted with stocktaking and inventory management.
Maintained a clean, organised, and welcoming store environment.

Education

- Boitumelong secondary school** 2020
Grade 12

Skills

- Communication
- Problem solving
- Customer service
- Attention to detail
- Computer literacy

Reference

- Bongani Motaung - Clientele**
Supervisor
0500373213
- Kenosi Mkhwanazi - Ackermans**
Admin Supervisor
0789535494