

NTHABISENG MAKHUTLA

Registered Social Auxiliary Worker (SACSSP No. 5021533)

1011 Uhlanga Street, Lakeside Estate, Gauteng | 063 728 5263 | makhutlanthabi@gmail.com

Code 10 Driver's Licence (valid)

PROFESSIONAL PROFILE

Registered Social Auxiliary Worker with a Social Auxiliary Work Administration Level 4 qualification and hands-on experience in psychosocial support, home visits, community outreach, health education and confidential record keeping. Experienced in supporting families, referring clients to community resources, working under supervision and within teams, and maintaining accurate client files and statistics. Holds a Code 10 driver's licence for home visits, tracing and family reunification services.

KEY SKILLS AND COMPETENCES

- Basic assessments and screening of socio-economic circumstances; information-giving and referral to community resources
- Basic counselling, support and encouragement to clients and families; crisis and trauma-sensitive communication
- Case management support: intake, referrals, follow-ups and discharge planning
- Home visits, tracing of families and continuity of care
- Community awareness programmes and stakeholder engagement
- Patient registration, data capturing, statistics, and accurate, confidential filing of case documentation
- Good verbal and written communication; computer literate; works independently, in teams and under pressure

PROFESSIONAL EXPERIENCE

Ward Based Educator (HIV, TB and STI) | Sedibeng District Municipality *Mar 2026 – Jun 2026*

- Conducted door-to-door health education and community awareness on HIV, TB and STIs
- Supported households with information and referral to relevant health services and community resources

Social Auxiliary Worker | Engaging Parents Organisation *Jan 2021 – Mar 2023*

- Supported children, parents and families through psychosocial support, home visits and referrals
- Assisted with intake, client records, data capturing and confidential file management
- Participated in community awareness programmes and stakeholder engagement, including the Ke Moja programme in the Sicelo/Meyerton area

Caregiver Volunteer | Agape Lerato Community Services *Jul 2020 – Jan 2021*

- Provided caregiving, emotional support and encouragement to vulnerable clients and their families

Social Auxiliary Work Student | Department of Social Development *Jan 2016 – Jan 2017*

- Practical training under the supervision of social workers: client interviews, record keeping and community resources referrals

QUALIFICATIONS AND REGISTRATION

- Social Auxiliary Work Administration, NQF Level 4
- Registered with SACSSP as a Social Auxiliary Worker, Registration No. 5021533 (2026 registration to be confirmed on request)
- National Senior Certificate, Meyerton High School, 2012
- Code 10 Driver's Licence

REFERENCES

Masego Nkoane – Department of Social Development | Tel: 016 430 2567

Nonkululeko Mashele – Engaging Parents Organisation | Tel: 084 758 9390

Mr Tlou Masekameng – Agape Lerato Community Services | Tel: 016 255 3367