



Paballo Dorah Makume

General worker

Contact

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Skills

- Computer literate
- Good communication skills
- Pantual
- Good work ethic and good personal hygiene
- Pationate
- Able to work under little supervision

Languages

- English
- Sesotho
- Tsonga
- IsiZulu
- Tswana

Summary

Dedicated general worker with a strong work ethic and a commitment to delivering high-quality results. Proven ability to adapt quickly to new tasks and work collaboratively in diverse environments. Eager to contribute to team success while further developing skills in a dynamic work setting.

Work Experience

- **Cleaner** 2023 – 2024
Tlholo primary school
 - Maintained cleanliness and sanitation standards across all areas of the school, ensuring a safe and welcoming environment for students and staff.
 - Implemented efficient cleaning schedules that reduced cleaning time by 20%, enhancing overall productivity.
 - Collaborated with administrative staff to support school activities and events, contributing to a positive educational experience.
 - Demonstrated exceptional reliability and punctuality, receiving positive feedback from supervisors and peers for commitment to quality work.
- **Cleaner** 2022 – 2023
Ceramic industry
 - Maintained high standards of cleanliness and hygiene in the ceramic production area, contributing to a safe working environment.
 - Streamlined cleaning processes, resulting in a 15% reduction in downtime during production shifts.
 - Trained new cleaning staff on best practices and safety protocols, enhancing team efficiency and compliance.
 - Received commendations from supervisors for exceptional attention to detail and reliability in meeting cleaning schedules.

- **General worker** 2021 – 2022
Lefika primary school
 - Assisted with daily operations, ensuring a clean and organized environment conducive to a positive learning experience.
 - Collaborated with staff to support various school functions, demonstrating strong teamwork and communication skills.
 - Maintained adherence to safety and hygiene standards, contributing to the overall well-being of students and faculty.
 - Exhibited exceptional reliability and punctuality, consistently fulfilling responsibilities and meeting all deadlines.

Education

- **Matric** 2015 – 2019
Kgokare secondary school
12
 - Achieved a solid academic record with a focus on core subjects, completing Matric with a Grade 12 certification.
 - Participated in extracurricular activities, including the school cleaning committee, promoting teamwork and responsibility.
 - Developed strong communication and team collaboration skills through various group projects and presentations.
- **Health Promotion Officer NQF3** 2020 – 2021
Sawas
NQF3
 - Completed comprehensive training in health promotion strategies, emphasizing community engagement and wellness initiatives.
 - Participated in practical workshops focused on health education delivery methods, enhancing public speaking and instructional skills.
 - Achieved recognition for outstanding project work that contributed to community health awareness campaigns.

References

T Mekingwe
Tlholo primary school /
Principal

L Sereme
Pegasus / Supervisor
016 930 3600

016 593 1515

K P Mantsoe

Lefika primary school /

General worker

016 593 1531



Signature