

Dimakatso Mathebula

General Worker

☎ 0787720972

✉ dimakatsomathebula171@gmail.com

📍 391 Clownfish Street
Kaalfontein Ext 1 Midrand
1685

PROFILE

Enthusiastic and self-motivated individual seeking opportunities to apply skills and gain professional experience. Capable of handling multiple tasks efficiently while maintaining attention to detail and quality standards.

WORK EXPERIENCE

Sedi-Laka Primary School

Jan 2021 - Jun 2021

Education Assistant

-Supported learning activities for Grades 1-3. - Provided individualized attention to learners with special needs. - Coordinated events (sport, cultural programs). -Managed student records and admin.

AG Global and Vending Machine

Apr 2016 - May 2017

Assistant

-Provided customer service and resolved issues. - Maintained machines and stocked inventory. - Managed daily sales and cash reconciliation. - Met weekly service targets.

Lee Copper Store

Dec 2014 - May 2015

Fashion Sales Representative

-Boosted sales by 15% via upselling. - Assisted with sizing and payment. - Managed displays and stockroom. - Handled returns/ exchanges.

EDUCATION

National Senior Certificate (Matric)

Jan 2010 - Dec 2014

Bertharry English Private School

Information Technology

Apr 2019 - Apr 2021

Kingswood Academy

SKILLS

- Computer Literacy(Microsoft Teams 365, Basic Troubleshooting)
- Time Management and Problem Solving
- Communication
- Customer Service and Teamwork

REFERENCE

- **Ntilashe**
Deputy Principal
Sedi-Laka Primary School
- **Mrs Magau**
Supervisor
- **Mrs Chaphi**
Manager
Lee Cooper Store

060 441 4324

AG Global and Vending
Machine

073 201 9021

072 491 6122