

SITHEMBILE HOPE PALMER

Development Studies Honours Graduate | Digital Literacy Facilitator

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PROFESSIONAL SUMMARY

Results-driven Development Studies Honours graduate (University of Mpumalanga) with strong grounding in community and rural development, research, economics and project management. One year of hands-on experience as a Computer Lab Facilitator with the Click Learning Foundation, improving literacy and numeracy in under-resourced primary schools. Skilled in stakeholder engagement, programme coordination and research, with a proven commitment to social change and the Sustainable Development Goals. Seeking any internship and opportunity to apply my skills in public service delivery.

PROFESSIONAL EXPERIENCE

Computer Lab Facilitator | Click Learning Foundation, Sibuyile Primary School, Ehlanzeni West, Mpumalanga **2025 – 2026**

- Taught computer skills and supported mathematics and English Home Language through self-paced digital learning to combat the literacy and numeracy crisis in under-resourced schools.
- Managed the computer lab classroom, learner portal logins and daily computer operations.
- Streamlined administrative processes, improving operational efficiency.
- Built strong working relationships with foundation staff and school management; attended all meetings and workshops to keep skills current and support learner outcomes.

EDUCATION

Honours in Development Studies | University of Mpumalanga **2025**

- Specialisation: Sustainable Development and Community Empowerment. Research focus: Rural development and growth.

Bachelor of Development Studies | University of Mpumalanga **2021 – 2024**

- Community Development, Project Management, Economics, Research Methods, Human Resource Management, Environmental Planning, Development Planning. Academic Merit Awards 2021–2022 (79%).

Communication and Language Studies | Click Learning Foundation (YES Programme) **2025 – 2026**

Matric (Bachelor Pass, 7 subjects) | Valencia Combined School **2020**

KEY SKILLS

- **Project Management:** strategic planning and monitoring; stakeholder engagement; programme evaluation and impact assessment.
- **Research & Analysis:** qualitative and quantitative methods; data collection and interpretation; report writing and presentation.
- **Technical:** Microsoft Word, Excel and PowerPoint; database management and documentation systems.
- **Languages:** English (fluent), SiSwati (fluent), Zulu (proficient), Afrikaans (basic).

SIGNIFICANT PROJECTS

Collaborative Online International Learning (COIL) – SDGs **2024**

- Worked with international students on SDG 4 (Quality Education): led research on development finance and environmental policy, and helped develop SDG strategies within the BRICS context.

Click Learning Foundation Programme (SDG 4 Quality Education, SDG 10 Reduced Inequalities) **2025**

- Supported learners' digital literacy with patience and care, contributing to more inclusive access to quality education.

CERTIFICATIONS & AWARDS

- Executive Certificate in Leadership Management (2026) | Youth Employment Service (YES) Certificate of Completion – Quality Work Experience (2026)
- Certificate of Appreciation, Sibuyile Primary School (2025) | COIL Certificate (2024) | Academic Merit Awards (2021, 2022) | Grade 12 Top Achiever (2020)

REFERENCES

Dr T. Mathathu – Lecturer, University of Mpumalanga

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Ms F.F. Sibande – Deputy Principal, Sibuyile Primary School

Tel: 072 968 9784 | fikilemndawe@gmail.com

Mr L. Ndlovu – Trainer, Click Learning Foundation

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Mr V.V. Mkhaliphi – Principal, Sibuyile Primary School

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