

LIVHUWANI RAMUKHADI

Midrand, Gauteng | 076 610 7231 | Livhuwaniramukhadi73@gmail.com

PROFESSIONAL SUMMARY

Motivated and customer-focused Grade 12 graduate with strong communication, organisation and computer skills. Confident using Microsoft Word, Excel and PowerPoint, with practical experience coordinating people, communicating with stakeholders and keeping tasks organised through a community project. Quick to learn new products and systems, professional when dealing with people, and interested in developing a long-term career in internal and technical sales.

KEY SKILLS

- Customer communication
- Product learning
- Relationship building
- Microsoft Word
- Data capturing
- Organisation
- Time management
- Task follow-up
- Sales support
- Professional communication
- Microsoft Excel
- Microsoft PowerPoint
- Attention to detail
- Teamwork
- Problem solving
- Computer literacy

PROJECT EXPERIENCE

Community Operations Coordination Project | JCP Community Initiative

Group Leader | 2023

- Coordinated team responsibilities and followed up on task completion across project activities.
- Communicated with community members and team members in a clear and respectful manner.
- Organised schedules, task allocation and reporting to keep activities on track.
- Helped resolve issues during project activities and supported practical decision-making.
- Maintained structured information and documentation, demonstrating accuracy and follow-through.

CERTIFICATION

Data Analytics Using Excel — Great Learning Academy | 2024

EDUCATION

Grade 12 (National Senior Certificate) — Completed

TECHNICAL SKILLS

Microsoft Word | Microsoft Excel | Microsoft PowerPoint | Data Capturing | Customer Communication | Digital Documentation | Information Organisation | Email and General Computer Literacy

ADDITIONAL INFORMATION

- Valid South African Code 10 (C1) driver's licence
- No criminal record
- Languages: English, Tshivenda, Zulu, Sotho and Tsonga
- Based in Midrand, Gauteng; available for in-person work
- References available on request



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname:
RAMUKHADI
Names:
LIVHUWANI
Sex:
M
Nationality:
RSA
Identity Number:
0209245175085
Date of Birth:
24 SEP 2002
Country of Birth:
RSA
Status:



Signature:
[Signature]



SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -10- 08
RABIE RIDGE
SOUTH AFRICAN POLICE SERVICE

EK CERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKOEF) VAN
 DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIER WAARNEMING VOORLEES
 IS. EK CERTIFISEER VERDER
 WYSIGING OF VERANDERING IN DIE DOKUMENT
 BRING IS NIE.

I CERTIFY THAT THIS DOCUMENT IS A TRUE COPY OF THE
 ORIGINAL DOCUMENT
 FURTHER CERTIFY THAT
 CHANGE WAS NOT MADE TO THE DOCUMENT

MAGSNOMME /
 FORCE NUMBER **72631040**
 NAAM IN DRUKSKRIJF /
 NAME IN PRINT **Masechela**
 RANG /
 RANK **CSP**
MR

Conditions:
This card has been issued by the
Department of Home Affairs in terms of the
Identification Act, Act 68 of 1997
If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 90 11 90

Date of Issue:
03 MAR 2021

RSA

114926058







