



REGOMODITSWE CHARMAINE GADA

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OBJECTIVE

To get started right away, just tap any placeholder text (such as this) and start typing.

EXPERIENCE

UbamiBami NPO

References Executive Mpho 081 663 6018

Office assistant/ March 2025

Handling phone calls, emails and correspondence.

Managing office supplies and inventory

Filing photocopy, scanning and record keeping.

EDUCATION

School attended- Lodirole Secondary School.

Subject- Tourism, History, Geography, English, Mathematics literacy, Setwana and Life Orientation

Year obtained- 2023

AWARDS AND ACKNOWLEDGEMENTS

* Matric certificate