

# **TSHIKHEDZI SHONISANI EUPHIMIA**

GAUTENG

CELL NO: 079 7914 765

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Motivated Grade 12 holder who is looking for a learnership and apprenticeship opportunity I also have a diploma in office computing (Microsoft Word, Microsoft Excel, Microsoft Access and Microsoft Outlook. I believe that I will be able to do as indicated under your responsibilities that you have mentioned on your advertisement. I am a fast learner, able to grasp new ideas and concept. I am also self-motivated, flexible, good communication skills and able to work under pressure. I like to work at a fast paced environment where deadline is a priority.

## **PERSONAL PROFILE**

|                  |                                      |
|------------------|--------------------------------------|
| Surname          | : Tshikhedzi                         |
| First Names      | : Shonisani Euphimia                 |
| Gender           | : Female                             |
| Nationality      | : South African                      |
| Home Language    | : Tshivenda                          |
| Other Language   | : English, Tshivenda, Zulu and Sotho |
| Criminal Records | : No                                 |

## **EDUCATIONAL QUALIFICATION**

|                      |                                                                      |
|----------------------|----------------------------------------------------------------------|
| Last School Attended | : Ndamuleleni Secondary School                                       |
| Highest Grade Passed | : Grade 12(physical science, mathematics ,English and life sciences) |
| Year Completed       | : 2012                                                               |

## **SKILLS**

- Good communication skills
- Time management skills
- Eager to learn
- Adaptable to new environment
- Documentation and report preparation
- Basic safety procedures
- Attention to detail
- Problem solving skill
- Workplace discipline

- Attention to detail without compromising to the quality of work

#### **REFERENCES**

Name and Surname : Ramaru T.M

Contact Number : 089 624 1779

Name and Surname : Masindi M.M

Contact Number : 071 102 3342