

Jacob Mhlengi Ntuli

KwaMhlanga, 1022 Mpumalanga

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PROFESSIONAL SUMMARY

- Motivated and dependable Grade 12 graduate with experience in peer leadership, tutoring, student support and school administration. Strong communication, teamwork, problem-solving and time-management skills. Able to work well with others, follow instructions and adapt to new environments. Eager to learn and contribute positively in an entry-level position.

EDUCATION

- Vezikgono Secondary School
National Senior Certificate (Grade 12) | 2025

Subjects:

- Economics
- Business Studies
- English First Additional Language
- Mathematical Literacy
- Tourism
- IsiNdebele Home Language
- Life Orientation

Skills

- Communication
- Customer Service
- Teamwork and Collaboration
- Problem Solving
- Leadership
- Organisation
- Adaptability
- Reliability and Punctuality
- Computer Literacy
- Attention to Detail
- Ability to Learn Quickly
- Working Under Pressure

LEADERSHIP AND VOLUNTEER EXPERIENCE

- AFTER-SCHOOL TUTOR (VOLUNTEER)

- Supported primary school learners with homework and foundational reading skills.
- Provided patient, clear and supportive assistance to learners.

PEER STUDY GROUP LEADER

- Encouraged teamwork and participation among group members.
- Created and managed a digital study network for sharing academic resources and examination notes.

CLASS REPRESENTATIVE / PREFECT

- Communicated student concerns to teachers and school management.
- Helped maintain an orderly and positive learning environment.

Reference

- **Mr JK Mnisi (Former class teacher and prefect coordinator)) - Vezikgono Secondary School**
Class Representative or Prefect
Khulekanijonas@gmail.com
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