

TSHIAMO PRETTY MALULEKA

RECENT HR Management Student | LEARNERSHIP APPLICANT

0656571900/ 081 888 9797 • selolotshiamo9@gmail.com • 729 Block V, Soshanguve
South African • Code 10 Driving Licence • Human Resource Management Student

PROFESSIONAL PROFILE

Motivated and dependable recent school leaver seeking a learnership to gain practical workplace experience, develop career-focused skills and contribute positively to an organisation. Completed Grade 12 in 2022 and attended Human Resource Management Practice studies. Brings a willingness to learn, communication skills, adaptability and a responsible approach to tasks. Keen to learn from experienced professionals, follow instructions and grow through structured workplace training.

EDUCATION

Soshanguve High School

Highest grade : Grade 12

Year completed : 2022

Subjects: English FAL, Sepedi HL, Geography, Life Orientation, History, Mathematical Literacy, Life Sciences

FURTHER STUDIES / EXPOSURE

Human Resource Management Practice - NQF L6

Rosebank College - 2025

Accounting

Digital and Academic literacies

Human Resource Management

Introduction to Qualitative thinking and Techniques

Introduction to Labour Law

Organisation Psychology

Driving licence : Code 10

KEY SKILLS

- Verbal communication and interpersonal skills
- Teamwork and cooperation
- Willingness to learn and accept feedback
- Time management and punctuality
- Following instructions and workplace procedures
- Organisation and attention to detail
- Problem-solving and adaptability
- Professional attitude and responsibility
- Ability to work independently or in a team

LEARNERSHIP OBJECTIVE

To secure a learnership in office administration, human resources, customer service, business support or another suitable entry-level field, building practical skills and experience for long-term career development.

PERSONAL DETAILS

Surname: Maluleka

Full name: Tshiamo Pretty

Date of birth: 18 January 2004

Nationality: South African

Gender: Female

Languages: Sepedi, English, Setswana

Address: 729 Block V, Soshanguve

STRENGTHS

- Positive and professional attitude
- Open to training and new responsibilities
- Respectful and dependable
- Interested in building workplace experience

REFERENCES

Mr. George Selolo — Father

Contact: 061 547 6141

Career goal: Learn, contribute and grow through structured training and practical workplace experience.