

Tumi MOKOENA

General assistant

Personal Information

ID Number:	0407096300089	Contact Number:	0672269450
Nationality:	South African	Alternative Contact Number:	None
Location:	Gauteng	Date of Birth:	09 Jul 2004
Gender:	Male	Race:	African
Highest Education:	High School Matric		
Disability:	No		
Email Address:	tumichino66@gmail.com		

Experience

General assistant | Evaton west primary school | General | Temporary | Evaton west

April 2023 to August 2025

Duties & Responsibilities:

Organizing events setting up venues and keeping records tidy Handled basic computer work :typing documents & data capture in MSWord/Excel Cleaning

Retail assistant | Cambridge food | Retail | Part-Time | Evaton

April 2022 to April 2023

Duties & Responsibilities:

Packing shelves Stock control sales customer service

Education

Matric

High School Matric

Maxeke secondary school

2021

Languages

English

Spoken Ability: Good

Written Ability: Good

Sotho

Spoken Ability: Good

Written Ability: Advanced

Skills

Communication SkillsRank: Basic

Problem SolvingRank: Basic

Time Management

Sales

Next job

Desired Job Title: Any job title available

Willing to relocate: Yes


