CURRICULUM VITAE OF LESEDI ELLEN MOTSEPE

082 534 7622 / 069 679 5965 | Lesediellen90@gmail.com | 46 Villa Clari Estate, 209 Theron Street, Clarina, 0182

PROFESSIONAL SUMMARY

I am a hardworking and proud young lady who can work around and with people. I am eager to enhance and refine my personal development and also to take on the challenges that lie ahead. I always try to do my work with integrity, perseverance, dedication and loyalty. I believe that I have a role to play in making things a success.

SKILLS

- Excellent written and verbal communication skills
- Ability to work under pressure
- Works well with people
- Professional and organised
- Always on time
- Good leadership skills
- Honest and loyal

LANGUAGES

- English
- Setswana
- Sesotho

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally, where I can utilise my skills and knowledge appropriately.

EDUCATION

Tsogo Secondary School	Grade 12 (National Certificate)	2009 - 2017

FURTHER STUDIES

United Security Services	Security Officer Certificate, Grade C	2018
TT Chef Academy	Produce a Range of Flour Confectionery	2024

EMPLOYMENT HISTORY

Bitvest Prestige Services — Cleaner — September 2025 - September 2026

Duties:
- Executing sterilised specialised cleaning tasks
- Ward cleaning
- Deep cleaning
- Theatre cleaning

Tshwane Municipality — Cleaner (EPWP) — January 2023 - June 2023

Duties:
- Picking up papers and waste
- Emptying rubbish bins

Boikanyo Primary School — Teacher Assistant — November 2021 - March 2022

Duties:
- Assisting teacher in class
- Helping learners during lessons
- Organising bookshelves
- Helping with photocopying

Shoprite Supermarket — Cashier — July 2019 - February 2020

Duties:
- Serving customers
- Picking stock
- Cashing up

REFERENCES

Mr Far Malesela
Boikanyo Primary School
012 703 1088 / 082 557 6014

Miss Sophie Rajela
Shoprite Supermarket
082 088 9265

Mrs Monica Ntlateng
Tshwane Municipality
078 314 1015