CURRICULUM VITAE

KHONGELANI PATRICIA MABASA

1. PERSONAL DETAILS

Surname	**:**	Mabasa
First Names	**:**	Khongelani Patricia
Date of Birth	**:**	21 December 1991
Gender	**:**	Female
Nationality	**:**	South African
Home Language	**:**	Xitsonga
Other Languages	**:**	English, isiZulu, Tshivenda
Residential Address	**:**	17903 Sibanyoni Street, Thembisa, 1632
Contact Number	**:**	071 938 8556
Email Address	**:**	mabasamuyimeri8@gmail.com

2. CAREER OBJECTIVE & PROFILE

Motivated, detail-oriented final-year BCom Economics student at the University of South Africa (UNISA) with a Higher Certificate in Accounting Sciences and eight online certificates in Excel, Power BI, Python, SQL, Data Visualisation, and Business Analysis. Strong in data handling, research, and report writing. Seeking an internship, graduate programme, or entry-level role in economics, finance, data analysis, public sector, or administration where I can apply my analytical and computer skills.

3. EDUCATIONAL QUALIFICATIONS

Bachelor of Commerce (BCom) in Economics **Final Year, 2026**

University of South Africa (UNISA)

Modules: Monetary Economics, International Finance, Public Economics, History of Economic Thought, Econometrics, Applied Microeconomics, Applied Macroeconomics, Research Methods in Economics, Management Accounting Techniques, Financial Management Techniques.

Higher Certificate in Accounting Sciences **Completed: 2023**

University of South Africa (UNISA)

National Senior Certificate (Grade 12) **Completed: 2015**

New Era College

Subjects Included: Accounting, Business Studies, Economics.

4. ONLINE CERTIFICATES & SHORT COURSES

UniAthena in partnership with Cambridge International Qualifications (CIQ), UK (with blockchain verification):

Course Name & Code	Institution	Result	Date
Essentials of MS Excel: Formulas and Functions (CR1202)	UniAthena / CIQ	98/100	17 Nov 2026
Basics of Microsoft Power BI (CR920)	UniAthena / CIQ	92/100	17 Nov 2026
Basics of Excel Spreadsheet & Workbook (CR977)	UniAthena / CIQ	88/100	17 Nov 2026

Course Name & Code	Institution	Result	Date
Basics of Python (CR641)	UniAthena / CIQ	84/100	16 Nov 2026
Basics of SQL: Stored Procedures (CR1261)	UniAthena / CIQ	100/100	18 Nov 2026
Functions in Python (CR1522)	UniAthena / CIQ	92/100	20 Nov 2026
Basics of Data Visualization & Exploration (CR965)	UniAthena / CIQ	80/100	20 Nov 2026
Business Analysis & Process Management (Project Certificate)	Coursera	Completed	17 Nov 2026

** Verification IDs available on request.*

5. ACADEMIC & DATA EXPERIENCE

- **Quantitative Economic Research (UNISA):** Applied econometric and statistical methods in Econometrics and Research Methods in Economics, and wrote structured reports on macroeconomic trends.
- **Data Cleaning & Financial Modelling (Academic Projects):** Used Excel formulas, functions, and lookup tables to clean, organise, and analyse economic and accounting datasets.

6. COMPUTER LITERACY & CORE COMPETENCIES

- **Microsoft Excel:** Formulas, functions, tables, referencing, data manipulation.
- **Microsoft Power BI:** Data connection, Query Editor transformation, visual reporting.
- **Python:** Programming basics, conditional logic, custom functions.
- **SQL:** Database and DBMS fundamentals, stored procedures.
- **Other Software:** Microsoft Word, PowerPoint, Outlook, internet and email, data capturing.
- **Core Competencies:** Economic and financial analysis, research and data interpretation, report writing, business analysis and process management, problem-solving, administrative support, attention to detail.

7. REFERENCES

Name	Occupation / Relationship	Contact Number
Mrs T. Joyce	Teacher	082 535 0979
Mr L. Daniel	Teacher	064 053 3850
Mrs G. Masingi	Pastor	082 649 6809